



TAP Summer 2008 Staff Positions

POSITIONS (Read below for specific descriptions)

- TEACHER
- 10th GRADE PROJECT LEADER
- TEAM MENTOR
- TEAM COACH
- REFEREE

PROGRAM DATES/TIMES/LOCATION

June 30th – August 8th, 2008

Monday – Friday, 10am to 4pm

4101 Yuma St. NW, Washington DC 20016

GENERAL QUALIFICATIONS

- ✓ Must have an understanding of and be a living example of the principles outlined in YLF's Four Pillars of Success
- ✓ Must be open to working with others to achieve the mission of the program
- ✓ Ideally has past experience working with underserved middle school-aged boys

GENERAL RESPONSIBILITIES

- ✓ Attend staff orientation (June 25th – 28th, 9am to 5pm)
- ✓ Assist at one parent orientation session (on a weekday evening or Saturday morning; will last about one hour)
- ✓ Arrive at 9:30 each day of the regular program for a staff meeting
- ✓ Attend weekly excursions (usually on Wednesdays; excursions take place during program hours)
- ✓ Assist in preparation for the end-of-summer Awards Ceremony

TEACHER (MATH, ENGLISH, OR SCIENCE)

Qualifications

- Must be at least a rising senior at a four-year university
- Must have working experience either as a teacher or a tutor
- Must have a high level of proficiency in the subjects of Math, English or Science

Responsibilities

- Develop a curriculum (in Math, English, or Science) designed to reinforce basic skills in that subject; curriculum should target three grade levels: 6th, 7th, and 8th grade
 - Must include weekly quizzes and/or graded assignments
 - Must include an end-of-program assessment test
 - Curriculum must be submitted the last day of orientation
- Implement curriculum four days a week (no classes on Wednesdays for program excursions) to six classes
 - Class sizes range from 12 to 18 boys
 - Classes are approximately 35 minutes long
- Submit a post-program report, due the last day of the program



10th GRADE PROJECT LEADER

Qualifications

- Must be at least a rising junior at a four-year university
- Must have working experience either as a teacher or as a tutor
- Must have a high level of proficiency in Math (up through Geometry) and English

Responsibilities

- Conducts a half-day seminar for 10-15 rising 10th grade students that includes:
 - SAT preparation
 - College orientation activities
 - A summer-long service-oriented team project
- Designs curriculum during staff orientation, submitted the last day of orientation
- Submits a post-program report, due the last day of the program

TEAM MENTOR

Qualifications

- Must be a HS graduate
- Ideally has been involved in the activities of the Tenley Study Center or its associated centers around the world (the Tenley Study Center is a supplemental education center dedicated to the academic and character development of young men, and is where TAP was founded; more information can be found at www.tenley.org)
- Must have experience being a team leader in sports, academics, or extracurricular activities
- Must display strong characteristics of leadership and personal responsibility

Responsibilities

- Is the team leader for two groups of 8-10 students (works with one group in the morning and the other group in the afternoon)
- Works side-by-side with an assigned team coach in the sports program
- Meets one-on-one with the students in his group
 - Ideally, has at least two conversations with each of his students each week
 - Gives guidance in developing better habits and in forming the students according to YLF's Four Pillars of Success
 - Helps the students set short-term and long-term goals
- Makes regular contact with the parents to update them on the progress of their sons

TEAM COACH

Qualifications

- Must be a rising HS junior or older
- Has been involved in organized athletics, either as a player, a coach (or assistant coach) or a referee

Responsibilities

- Is the sports coach for two groups of 8-10 students (coaches one group in the morning and the other group in the afternoon)
- Works side-by-side with the assigned team mentor
 - Though the team mentor is essentially the “patriarch” of the team, the coach takes on a leadership position during the sports program
- Is responsible for setting up the fields in the morning and for cleaning up the fields in the afternoon
- Assists the referees in administering the games and any exercises



REFEREE (BASKETBALL, FOOTBALL, OR SOCCER)

Qualifications

- Must be a rising HS senior or older
- Has been involved in organized athletics, either as a player, a coach (or assistant coach) or a referee

Responsibilities

- Develop a curriculum (in basketball, football, or soccer) that includes:
 - Daily calisthenics/warm-up exercises
 - Daily skill-building drills
 - Rules for games
- Submit curriculum the last day of staff orientation
- Implement the curriculum, six sports periods a day (three in the morning and three in the afternoon), four days a week